

Lake Benton School District  
Regular Board Meeting Agenda  
School Library  
July 16, 2025 at 6:00pm

Roll Call

Schwing present, Suiter absent, Hurd present, Houselog absent, Osland present, DeVries present  
Administration: Woelber present, Hansen present  
News Media: None  
Guests: Kelli Larsen

Agenda

- I. Call meeting to order 6:01pm Chairperson Schwing. Pledge of Allegiance.
- II. Approval of agenda. Motion DeVries. Second Osland. Passed
- III. Approval of previous meeting minutes. Motion Osland. Second DeVries. Passed
- IV. Approval of monthly financials. \$82,636.30. Motion Hurd. Second DeVries. Passed
- V. Visitor comments: None
- VI. Administrative reports and handouts
  - A. Mr. Hansen
    - The only staffing needs would be subs for teachers, paraprofessionals and kitchen staff.
    - Cleaning in the building continues.
    - Handbooks have been updated and sent to board members
    - Parking lot cracks and basketball court cracks are yet to be filled this summer.
  - B. Mr. Woelber
    - Title funding is currently in limbo.
    - Year end finances look better than anticipated.
    - Ad for new custodian will go out next fall as Steve Bennett intends to retire next year.
  - C. Board Reports (None)
- VII. Recognition of donors and school volunteers
  - A. Jordan Bennett (Lake Benton Bus Service) for providing candy and the use of the school bus to drive through the Saddle Horse Holiday parade.
- VIII. Old business (None)
- IX. New business
  - A. Approval of access to district accounts
    - a. Ms. Appel, for transactions with district, scholarship electronic transfers and ACH transactions.
    - b. Mr. Woelber, Ms. Appel and Ms. Rochel for transactions with district accounts (First Security Bank).
    - c. Ms. Appel for transactions with MN Liquid Asset and Max accounts.  
Motion Hurd. Second Osland. Passed.
  - B. Fiscal year 2026 designations
    - a. District Attorney: Squires, Waldspurger & Mace, P.A.
    - b. District Depository: First Security Bank

- c. District Newspaper: Lake Benton Valley Journal
- d. Regular board meetings on the 3<sup>rd</sup> Wednesday of the month at 6:00 p.m.
- e. Annual Truth in Taxation hearing Wednesday, December 3, 2025 at 6:00 p.m. in Lake Benton.

Motion Hurd. Second DeVries. Passed

- C. Rental rates and fees for the 2025-2026 school year. No changes recommended at this time. Motion Hurd. Second Osland. Passed

D. Appointments

- a. Census taker: Ms. Rochel
- b. Title ESEA: Mr. Hansen
- c. World's Best Workforce Chair: Mr. Hansen
- d. District Testing Coordinator: Mr. Hansen
- e. District Technology Coordinator: Mr. Harming

Motion DeVries. Second Osland. Passed

- E. Approval of Dean Foods for milk vendor and Bimbo Foods for bread vendor. Motion Hurd. Second Osland. Passed

- F. August approvals of annual Title I, II and IV application submittals by Mr. Hansen. Motion DeVries. Second Osland. Passed

- G. Approve lunch prices for 25-26

- a. Adult breakfast \$2.40
- b. Adult lunch \$5.00
- c. Student lunch free
- d. Extra milk \$.50

Motion Osland. Second Hurd. Passed

- H. Resolution approving the annual Long Term Facilities Funding Revenue and Expenditures. Motion Hurd. Second Osland.

In Favor: Osland, DeVries, Hurd, Schwing

Opposed: None

Resolution Passed

- I. Approval of annual workman's comp insurance with Koslowski Agency. Motion Hurd. Second DeVries. Passed

- J. Approval of WWG leasing the Ford transit as long as it's not needed in Lake Benton. WWG will supply a 2021 Chrysler Pacifica and pay \$350 per month. Motion Hurd. Second Osland. Passed

- K. Approval of updated student handbook. Motion Osland. Second DeVries. Passed

- L. Approval of updated staff handbook. Motion Hurd. Second Osland. Passed

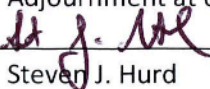
- M. Change of date for August meeting to Tuesday, August 19<sup>th</sup> at 6:00 p.m. Motion Osland. Second Hurd. Passed

- N. Approval of continued membership in MN Rural Education Association. Motion Hurd. Second DeVries. Passed

- O. Other (None)

- P. Adjournment at 6:30pm. Motion Osland. Second Hurd. Passed

Clerk

  
Steven J. Hurd

EXTRACT OF MINUTES OF MEETING  
SCHOOL BOARD OF SCHOOL DISTRICT ISD 0404  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 0404, State of Minnesota, was held on July 16, 2025 at 6:00 PM., for the purpose, in part, of approving the District's Long-Term Facility Maintenance budget.

\_\_\_\_ Hurd \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING SCHOOL DISTRICT NO. 0404 LONG-TERM FACILITY MAINTENANCE TEN YEAR PLAN**

BE IT RESOLVED by the School Board of District No. 0404, State of Minnesota, as follows:

1. The School Board of School District 0404 has approved the Long-Term Facility Maintenance Ten Year Plan for its facilities for 2025-2035. The various components of this plan attached.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_ Osland \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

Hurd, Osland, Schwing, DeVries

And the following voted against the same: NONE

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF Lincoln

I, the undersigned, being the duly qualified and acting Clerk of School District No. 0404, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 0404, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of School District No. 0404 long-term facility maintenance ten year plan.

WITNESS MY HAND officially as such Clerk this 16th day of July, 2025.

  
Clerk

School District No. 0404